



1 Download the CardValet App and Register Your Cards

Download the CardValet application from the Apple® app store or Google play™

Open the app, and select New User

Enter your 16-digit card number

Enter additional card details as requested

Validate your identity in one of three ways

- Email verification**
A temporary security code will be sent to the email address on record. Retrieve and enter the security code.
- Last four digits of your SSN**
If no email address is on record but an SSN is, enter the last 4 digits of your SSN.
- Conduct a PIN transaction**
If neither an email address nor SSN is on record, you will be instructed to conduct an ATM or PIN-based POS transaction. Enter the transaction amount.

Create your username and password

You are ready to log in

2 Turn Your Card On or Off; Set Controls or Alerts; View Balances and Card Transactions

Select a card from the CardValet home screen and you are ready to begin

Access Card Details

Turn your card on or off

Set Control Preferences

Set Alert Preferences

Review Transactions

Access Account Details