

**Return completed form to:**  
RTP Federal Credit Union  
P.O. Box 12807, Durham, NC 27709  
Fax: (919) 844-1731  
Email: rtp@rtpfcu.org



**RTP  
Credit Union**  
Life is full of possibilities. Get your share.

## Name Change Form

**Note:** ID verification and name change documentation is required.

Member Number: \_\_\_\_\_  
Member Previous Name: \_\_\_\_\_  
Member New Name: \_\_\_\_\_  
Daytime Phone #: \_\_\_\_\_  
Email Address: \_\_\_\_\_

**Name Change Document Provided** (at least one of the following is required):

Updated Driver's License    Updated Social Security Card    Marriage Certificate  
 Divorce Decree    Other Legal Document \_\_\_\_\_

**Please note:** Original documents are required for name changes and will be returned after review.

### Select All That Apply

Order a New Debit Card    Order a New Credit Card    Order New Checks

### AUTHORIZATION

**Member Signature (prior to name change):** \_\_\_\_\_

**Member Signature (new):** \_\_\_\_\_ **Date:** \_\_\_\_\_

### THIS SECTION - CREDIT UNION USE ONLY

Form Received:    Mail    Fax    Email    In Person

ID / Signature Verified    Name Change Document Obtained    Account Flag    Name Changed in CUnify

Bill Pay Name Updated in Admin Platform    Card/Checks Reissued if Requested

Keyed by: \_\_\_\_\_   Verified by: \_\_\_\_\_   Date: \_\_\_\_\_